

REGULAR TOWN BOARD MEETING
APRIL 11, 2017

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on April 11, 2017, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT:	Town Board Members	Boyle, Farley, Platt, Francisco, Dumian
	Town Counsel	Cheryl Sacco
	Town Clerk	Sherrie L. Jacobs
	Highway Superintendent	Brian Coddington
	Public Works Superintendent	Tom DeLamarter
	Secretary to the Supervisor	Lisa Houston
	Code Officer/Dog Control Officer	Nick Vascello
	Administrative Assistant	Mary Plonski
	Zoning Board of Appeals	Tom Kelly

GUESTS:	Country Courier	Elizabeth Einstein
	FidelisCare	Marilynn Fanto
	FidelisCare	Karen Palmer
		Laurie Francisco
		John Colley
		Michael McMahan
		William Osborne
		Jason Osborne
		Daniel Bronson
		Melissa Bronson
		James P. Matthews
		Eric W. Webster
		Joseph Mihalko
		Judy Kelly
		David Ross
		Bob Sullivan
		Donna L. Hanly

MINUTES: MARCH 28, 2017 WORK SESSION & REGULAR TOWN BOARD MEETING

Mr. Francisco moved to approve the March 28, 2017 Work Session and Regular Town Board Meeting minutes as presented.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

CORRESPONDENCE:

Mr. Dumian acknowledged receipt of a letter from Mr. Jerry Russell expressing an interest in grazing a herd of his sheep on the closed Conklin Landfill property. Mr. Russell stated that this “Green” process would allow the Landfill property to be trimmed and maintained to the required standards and would save the Town money by saving wear and tear on machinery and manpower to mow the site. Mr. Dumian stated that one issue is that the area is zoned Commercial rather than Agricultural, so sheep grazing would not be a permitted use. Town Attorney Cheryl Sacco

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stated that the Town would need to contact the DEC (New York State Department of Environmental Conservation) and the EPA (federal Environmental Protection Agency) to gain approval to have sheep graze this area. Public Works Superintendent Tom DeLamarter stated that he would be concerned about potential damage to the cap on the Landfill and the liability to the Town associated with that issue. Ms. Sacco stated that the Town should seek assurances about the use of the sheep (that they will not be used for food at a later date) and that liability insurance would be provided. Mr. Dumian stated that contacting the DEC is the first step.



PUBLIC HEARING
TO RECEIVE INPUT REGARDING PROPOSED LOCAL LAW 1, 2017
“AMENDING THE TOWN OF CONKLIN ZONING MAP”

PRESENT: Same as on page one.

Notice of Public Hearing having been duly advertised, Mr. Dumian opened the Public Hearing at 6:35 P.M. and invited those present to speak either for, or in opposition, to, proposed Local Law 1, 2017, “Amending the Town of Conklin Zoning Map.” This proposed Local Law would allow rezoning of the property located at 1941 Coleman Road from R12 (Residential) back to Agricultural, which it was zoned at one time.

Mr. Eric Webster of Powers Road stated that he shares a property line with the property in question and asked what the purpose of the rezoning would be. The property owner stated that it would be for subsistence farming, with one cow and some chickens.

There being no further public comments or questions, Mr. Dumian declared the Public Hearing closed at 6:37 P.M.



Ms. Sacco stated that the proposed Local Law had been sent to Broome County Planning Department via a Form 239 application and the County determined that there would be no significant environmental impact by adopting this local law. She walked the Board through the SEQR (State Environmental Quality Review) process, with the Board answering “No” to all questions regarding environmental impact of adopting the proposed local law. The law was therefore determined to be an Unlisted Action and a Negative Declaration issued, which indicates that the municipality agrees that there will be no significant environmental impact from the adoption of this local law. Ms. Sacco stated that the Town Planning Board reviewed the proposed local law and recommended that the Town Board adopt it and additionally explore a similar rezoning in other rural areas of the Town.

RESO 2017-83: ADOPT LOCAL LAW 1, 2017
“AMENDING THE TOWN OF CONKLIN ZONING MAP”

PRESENT: Supervisor William Dumian, Jr.
Councilman Willis Platt
Councilman Charles Francisco
Councilman Dell Boyle
Councilman William Farley

ABSENT: None

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Offered By: Councilman Boyle

Seconded By: Councilman Farley

The Town Board of the Town of Conklin, duly convened in regular session, does hereby resolve as follows:

WHEREAS, the Town Board held a public hearing at Conklin Town Hall, 1271 Conklin Road in said Town, on April 11, 2017, commencing at 6:35 P.M. to hear all interested parties on a proposed local law entitled "A Local Law Amending the Town of Conklin Zoning Map;" and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town, and posted on the Town Clerk's signboard; and

WHEREAS, said public hearing was duly held at 6:35 P.M. on April 11, 2017, and all parties in attendance were permitted an opportunity to speak on behalf of, or in opposition to, said proposed local law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes an Unlisted Action as defined under said regulations. The Town Board has considered the possible environmental impacts of the Local Law and determined that the adoption of said Local Law will not have a significant adverse impact on the environment, and the Town Board adopts a negative declaration with respect to the Local Law; and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to adopt said local law.

NOW, THEREFORE, the Town Board of the Town of Conklin hereby adopts said local law entitled "A Local Law Amending the Town of Conklin Zoning Map;" and

RESOLVED, the Town Clerk be and hereby is directed to enter said local law in the minutes of this meeting, publish notice of said adoption, and to give due notice of the adoption of said local law to the Secretary of State; and

RESOLVED, that this resolution will take effect immediately.

CERTIFICATION

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on April 11, 2017. Said resolution was adopted by the following roll call vote:

Supervisor William Dumian, Jr.	YES
Councilman Willis Platt	YES
Councilman Charles Francisco	YES
Councilman Dell Boyle	YES
Councilman William Farley	YES

Dated: April 11, 2017

Town of Conklin Seal

Sherrie L. Jacobs, Town Clerk
Town of Conklin, New York

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PUBLIC HEARING POSTPONED
UPSTATE TOWER APPLICATION

Ms. Sacco stated that Upstate Towers asked to postpone the Public Hearing that had been scheduled at 6:40 P.M. to receive input regarding an application from Upstate Towers to install a communications tower on Conklin Road near Schnurbusch Park, citing changes that need to be made to the application. Ms. Sacco stated that Upstate Towers didn't realize that the property in question had been sold and additionally, their plan did not meet Town of Conklin Code requirements.

James Matthews of 1157 Conklin Road presented the Board with a petition to deny the approval to build the tower at 1159 Conklin Road, stating that the structure would be an "eyesore;" and would be near the middle of the Town, near residential areas, which he stated would decrease property values; would be in a flood zone; and would be near a public park, a church, and an elementary school.

Bob Sullivan of 1140 Conklin Road asked if Upstate Towers had provided plans for the proposed project and Mr. Dumian replied that the company had provided plans but added that they do not meet Town requirements. Mr. Sullivan asked if the addition of this tower would increase the Town's tax base. Mr. Dumian replied that the property owner would receive income of \$1,000 per month, but added that he is "waiting for numbers on the taxes." Mr. Dumian added, "I hope the application does not come back to us." Mr. Matthews added that lower property values would mean lower tax revenue.

PUBLIC COMMENTS:

FIDELISCARE

Karen Palmer and Marilynn Fanto from FidelisCare came to speak to the Board regarding the insurance company's presence in the Town Hall. Ms. Palmer thanked the Board for the office space afforded her company for the last four years, noting that there have been 122 documented cases of local residents receiving assistance in obtaining health insurance due to FidelisCare having a presence in the Town Hall. Ms. Fanto explained that FidelisCare must offer whatever insurance is available in Broome County. Ms. Palmer agreed, stating that their company offers education in health insurance matters, and must offer all health insurance plans, not just those offered by FidelisCare. She added that her company has supported and attended community events, including children's parties, the Conklin Fair, Concerts in the Park, and even organized a Grandparents' Day at the newly re-opened mini golf course. Ms. Fanto stated that FidelisCare has 1.5 million members in New York State, and offers education in programs such as Medicare, Child Health Plus, and New York State Health Plus. She stated that the Town Hall has provided a "good place to meet" in a rural area in which "transportation is an issue." Ms. Fanto stated that the company has even done home visits to provide insurance information. She stated that FidelisCare has space in the Broome County Health Department, Broome County Library, Broome County Workforce, and in both UHS and Lourdes Hospitals.

Mr. Dumian asked if FidelisCare has space in any other municipalities and Ms. Fanto stated that they have space in offices in the Town of Sanford, Village of Deposit, and in the Town of Chenango, as well as in the Office for the Aging and in the Department of Social Services in Delaware County. She stated that FidelisCare has offices in all 62 counties in New York State. Ms. Palmer added that the transition in federal health insurance requirements has caused confusion for residents and added that her company will help to educate residents regarding these changes. Mr. Dumian and Mr. Francisco will follow up with Ms. Fanto and Ms. Palmer regarding the return of the presence of FidelisCare to the Town Hall after the Board has a chance to discuss it further.

REPORT: TOWN CLERK

Refer to written report.

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REPORT: HIGHWAY DEPARTMENT

In addition to his written report, Highway Superintendent Brian Coddington stated that he is interested in purchasing a system from Verizon that would track mileage on the Highway vehicles and alert the department to any problems with the vehicles. The system also offers a GPS system and would cost \$20 per month per unit plus \$110 per vehicle for installation. Mr. Coddington stated that the system has been tested in the area and is on New York State Business Contract. Mr. Dumian stated that he wants to research the system further. Bob Sullivan stated that the price quoted is “a great price” for this system.

DISCUSSION/BOND RESOLUTION/2017 INTERNATIONAL 7500 PLOW TRUCK

The Board discussed the Bond Resolution to purchase the 2017 International 7500 Plow Truck for the Highway Department. Ms. Sacco stated that this action is a Type II Action under SEQR and added that the cost will be \$176,174. She stated that a Notice of Permissive Referendum and an Estoppel Notice are required for the Bond Resolution.

RESO 2017-84: BOND RESOLUTION AUTHORIZING THE FINANCING OF THE PURCHASE OF A 2017 INTERNATIONAL 7500 SF 4X2 TRUCK WITH STAINLESS STEEL PACKAGE AND PLOW AND STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$176,174.00, APPROPRIATING SAID AMOUNT THEREFORE, AND AUTHORIZING THIS ISSUANCE OF NOT TO EXCEED \$176,174.00 SERIAL BONDS OF SAID TOWN TO FINANCE SAID APPROPRIATION

Offered By: Mr. Farley

Seconded By: Mr. Francisco

WHEREAS, the Town Board of the Town of Conklin is contemplating the purchase of a necessary 2017 International 7500 SF 4x2 Truck with Stainless Steel Package and Plow, and

WHEREAS, the financing of the purchase constitutes a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and therefore no further action under SEQRA needs be taken by the Town Board; and

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF CONKLIN, IN THE COUNTY OF BROOME, NEW YORK HEREBY RESOLVES (by favorable vote of not less than two-thirds of all the members of said Town Board) AS FOLLOWS:

Section 1. The Town of Conklin, in the County of Broome, New York (herein called “Town”), is hereby authorized to finance the purchase of a 2017 International 7500 SF 4x2 Truck with Stainless Steel Package and Plow. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto (including but not limited to associated accessories and attachments) is \$176,174.00 less the value of any trade in and the financing thereof, is \$176,174.00, and said amount is hereby appropriated therefor. The plan of financing includes the issuance of not to exceed \$176,174.00 serial bonds to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable. Said Bonds may not be issued with a prior right of redemption.

Section 2. Serial bonds, which shall be deemed to include Statutory Installment Bonds pursuant to Section 61.10 of the laws of the Town of Conklin, the principal amount of \$176,174.00, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

- (a) The period of probable usefulness applicable to the specific object or purpose

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- (b) for which serial bonds are authorized to be issued, within the limitations of Section 11.00 a. 28 of the Law (Machinery and apparatus for construction and maintenance) is fifteen years, and
- (c) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department, and
- (d) The proposed maturity of the bonds authorized by this resolution will be five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by general tax upon all the taxable real property within the Town without limitation of rate or amount. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provision of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of section 50.00, Section 56.00 to 60.00 and Section 62.10 of the Law, the powers and duties of the Town Board relative to authorizing bond anticipation notes, statutory installment bonds, and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized , and of any bond anticipation notes issued in anticipation of said bonds, and the renewal of said bond anticipation notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. This bond resolution is subject to permissive referendum.

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Section 9. Upon this resolution taking effect, a summary thereof shall be published in full in the official newspaper of the Town for such purpose in substantially the form provided in Section 81.00 of the Law.

IT IS FURTHER RESOLVED that this resolution will take effect immediately.

CERTIFICATION

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on April 11, 2017. Said resolution was adopted by the following roll call vote:

Supervisor William Dumian, Jr.	YES
Councilman Willis Platt	YES
Councilman Charles Francisco	YES
Councilman Dell Boyle	YES
Councilman William Farley	YES

Dated: April 11, 2017

Town of Conklin Seal

Sherrie L. Jacobs, Town Clerk
Town of Conklin, New York

REPORT: WATER & SEWER DEPARTMENT

In addition to his written report, Public Works Superintendent Tom DeLamarter stated that the signals at the Ahern Road water tank have been corrected, adding that the water tank on Stewart Road will be addressed next. He reported that the aerators at Sewer Stations 2 and 5 have been installed. Mr. DeLamarter reported that four generators have been completed with enhancements and alerts for correct operation. He stated that the motor at Sewer Station 5 near Julius Rogers Park had to be removed and rebuilt, with a spare motor temporarily installed. Mr. DeLamarter stated that the Town once again received an award for its fluoridation program and was inspected by the Broome County Health Department with good results.

Mr. Dumian asked about the large 2008 truck belonging to the Water Department, which has not turned out to be as useful as anticipated. Mr. DeLamarter stated that he wants it declared surplus to be sold or traded. He stated that it is hard to get parts for the truck, adding that it could be put up for bid on an online auction site utilized by the Town of Binghamton.

RESO 2017-85: DECLARE SURPLUS/2008 GMC 5500 WATER DEPARTMENT
TRUCK

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin declares surplus the 2008 GMC 5500 Truck belonging to the Water Department.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

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RESO 2017-86: SELL 2008 GMC 5500 WATER DEPARTMENT TRUCK/AS
IS/MINIMUM BID \$18,000/UTILIZE WEBSITE/AUCTIONS INTERNATIONAL

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the sale of the 2008 GMC 5500 Water Department Truck "as is" by utilizing a website called Auctions International, chosen by the Public Works Superintendent, with a minimum bid of \$18,000 to be accepted.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

REPORT: CODE OFFICER

In addition to his written reports, Code Officer/Dog Control Officer Nick Vascello stated that when he was appointed as Dog Control Officer there were approximately 48-50 delinquent dog licensees on his list, of whom 23 have brought their dog's license current, so approximately 40% have been removed from the delinquent list. Town Clerk Sherrie Jacobs commented that he is "making good progress."

Mr. Francisco stated that he received a complaint from a resident in the area of June Street and JR Boulevard regarding unkempt property and chickens and ducks.

REPORT: SUPERVISOR'S OFFICE

Report on file with Town Clerk.

FLOODING NOTIFICATIONS

Mr. Dumian stated that he received a call from a resident during the recent minor flooding event questioning the Town's method of notification to residents of potential flooding. He stated that he had numerous telephone conversations with the Broome County Emergency Management Services and was given the predictions for the height to which the Susquehanna River would rise and which streets would probably be affected. There were only two streets that were predicted to be impacted and residents on those two streets were notified. Mr. Dumian stated that it was not necessary to notify or alarm all residents needlessly, noting that Conklin Fire Chief Bill Gorman was in agreement. Mr. Dumian stated that the Town and/or Fire Department will go door to door notifying residents only in situations requiring evacuation. Mr. Platt added that the residents of Stillwater have always been alerted if any danger of flooding arises, adding he sees "no reason to change anything." Mr. Dumian stated that the Town and the Fire Department put "a lot of time and effort to make sure people are safe."

OLD BUSINESS:

YOUTH SUMMER FUN PROGRAM

Mr. Dumian stated that he met with Sarah Masters, who will be the Head Counselor for the 2017 Youth Summer Fun Program, noting that she will work with Broome-Tioga BOCES to provide a free meal program consisting of breakfast and lunch during the four weeks in which the program is occurring. Mr. Dumian stated that the program will be run the last week of July through the first week of August at Donnelly Elementary School. He stressed the importance of this program, citing the 38% childhood poverty rate in Conklin. Children do not have to be enrolled in the Summer Fun Program to receive the free meals. Mr. Dumian stated that the oversight committee for the program will consist of Sarah Masters, Courtney Whalen, and Tracy Parker, who will work with Mark Bordeau from BOCES. He stated that the program will be dedicated to Connor Brown, who recently lost his life. Ms. Jacobs reported that her conversations with various service organizations in Town resulted in the following contributions: \$500 from the

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Conklin Kiwanis Club, \$200 from the Conklin Business Association, with the probability that both the Conklin Fair Committee and the Conklin Fire Auxiliary will also contribute. Mr. Platt was able to obtain a donation of \$830 from the Conklin Volunteer Fire Department. Mr. Dumian stated that the Town needs to get a Certificate of Liability for the school district.

DISCUSSION REGARDING CAMPERS

The Board discussed whether campers will be allowed on recreational properties in the Town, noting that residents may have lost their houses in the floods, but still own the properties and pay taxes on them. Mr. Farley stated that he observed 12 campers in driveways on his way to tonight's meeting, adding that the Board should "change the law so that it makes more sense."

Mr. Boyle suggested allowing one personal camper plus one additional for two weeks, for guests that might be visiting. Mr. Dumian asked if the Board wants to stipulate minimum lot sizes to be required for campers, noting that some of these properties have residences right next door that are still full occupied. Mr. Francisco stated that he would favor time constraints because of potential flooding, limiting the period allowed for the campers to be on site to be May 1 through September 30. Mr. Dumian stated that none of the campers would be on site permanently.

Mr. Francisco asked if the well and septic systems left behind by the houses that were removed would be safe for campers to hook up. He stated that this creates a policing effort for the Code office. Mr. Boyle, Mr. Platt, and Mr. Farley agreed that it just requires a test to determine if the well and septic are safe to use and Mr. DeLamarter added that this is a Broome County Health Department issue, not a Town issue. Ms. Sacco added that the Health Department may require that the facilities be tested. Mr. Platt stated that people with campers should be sure to not infringe on the rights of their neighbors, and added that a report should be maintained regarding gray water disposal. Mr. Francisco asked about possible noise issues and Mr. Dumian stated that this would be a police action.

BOILER ROOM ALARM SYSTEM

Mr. Dumian reported that the dialer alarm system has been installed in the boiler room, with recipients given a code by which to acknowledge that they received a call. He stated that the first call goes to Tom DeLamarter, the second to Nick Platt, third to Colin Casey, and fourth to Mr. Dumian.

TOWN HALL GENERATORS

Mr. Dumian stated that he and Mr. DeLamarter had consulted A.C. Spear, and added it will cost \$6,300 to install the generator at the pole at the Town Hall plus \$1,750 to install the lead wire from the generator to the boiler room. Mr. Francisco added that this is with a manual sleeve. Mr. Dumian stated that a transfer switch is needed. He added that the generators purchased from military surplus six years ago have not been load tested. Mr. Dumian stated that, moving forward, he wants to meet with A.C. Spear to look at these surplus generators to sell as surplus.

RESO 2017-87: APPROVE PURCHASE AND INSTALLATION OF GENERATOR AT TOWN HALL/COST NOT TO EXCEED \$8,250

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the purchase and installation of a generator at the Town Hall for a cost not to exceed \$8,250.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Mr. Dumian commented that the current Board has "saved a significant amount of money over the past three months."

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NEW BUSINESS:

INVENTORY (FIXED ASSETS) PROGRAM

Mr. Dumian explained that the Town must conduct a physical inventory of its fixed assets every five years. The Town has been paying a company \$7,000 in the past to conduct this inventory. Secretary to the Supervisor Lisa Houston stated that the current program she uses to keep track of the inventory is becoming obsolete, but can be converted to a fixed assets program, in which the physical inventory would be conducted in house by department heads and crew, for a cost of \$1,500. New York State sets requirements for inventories of fixed assets in government facilities. Mr. Dumian stated that there would be an annual fee of \$500 for updates and reports. He stated that the program would merge data with the current program to build a database. Mr. Dumian stated that this program would “keep the control in house and result in a significant cost savings.” Mr. Farley asked if our IT company would help if there is a problem and Ms. Houston stated that there is technical support. The Town is considering spending \$1,500 vs. \$7,000.

RESO 2017-88: PROCEED WITH PURCHASE OF CONVERSION INVENTORY PROGRAM FROM EDMONDS/COST NOT TO EXCEED \$1,500

Mr. Platt moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin proceeds with the purchase of a Conversion Inventory Program from Edmonds at a cost not to exceed \$1,500.

Seconded by Mr. Boyle.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

UNIFORM SERVICES WITH UNIFIRST CORPORATION

Mr. Dumian stated that the Town of Conklin currently utilizes Unifirst Corporation to provide work uniforms for the Highway Department and for the Water & Sewer Department. He stated that the Water and Sewer personnel only use the service to some degree, and added that there is no current contract with Unifirst Corporation, so the Town could sever the service and save \$2,500 per year. In lieu of this service, he suggested paying each worker in the Water and Sewer Department \$900 per year to use to purchase their own uniforms. Mr. Dumian stated that Mr. Coddington is researching use and costs for the Highway Department personnel, noting that the Highway Department’s contract with Unifirst Corporation expires January 1, 2018. Mr. Dumian stated that he could terminate the service by writing a letter to Unifirst Corporation. It was noted that this annual \$900 payment would replace the \$200 for work clothing listed in the Employee Policy Manual. A discussion of how the clothing allowance would be pro-rated and distributed for 2017 was held over until the April 25, 2017 Board meeting.

RESO 2017-89: AUTHORIZE SUPERVISOR TO SET END DATE IN WRITING TO SEVER SERVICE WITH UNIFIRST CORPORATION TO PROVIDE UNIFORMS FOR WATER & SEWER PERSONNEL

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to set an end date in writing to sever service with Unifirst Corporation to provide uniforms for Water and Sewer Department personnel.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

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**RESO 2017-90: AUTHORIZE PAYMENT/CNY POMEROY APPRAISERS,
INC./APPRAISAL OF JOHNSON OUTDOORS/COST OF \$4,000**

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment in the amount of \$4,000.00 to CNY Pomeroy Appraisers, Inc., for Job #17-0001, appraisal of Johnson Outdoors, per agreement.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

It was noted that Susquehanna Valley School District also paid their portion for the appraisal.

RESO 2017-91: AUTHORIZE PAYMENT/BILL LIST/\$170,721.15

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Bill List in the total amount of \$170,721.15:

General	\$ 8,785.62
Highway	4,835.78
Capital 5 Year Plan	147,598.90
Sewer District	8,777.94
Water District	<u>722.91</u>
Total	\$ 170,721.15

Seconded by Mr. Boyle.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

None.

PETITION TO REZONE

Ms. Sacco introduced a discussion of proposed Local Law 2, 2017, which would allow the rezoning of ten parcels on Scofield Road from Residential to Agricultural. She stated that she received a petition regarding these parcels and researched it to make sure there would be no spot zoning. Ms. Sacco stated that the proposal must be sent to Broome County for a 239 review and sent to the Town Planning Board for review. A Public Hearing must also be set. Further discussion of the map and exact locations ensued, with further discussion being held over until the April 25 Board meeting.

RURAL BROADBAND

Mr. Boyle stated that the deadline by which to apply for Tier 3 Rural Broadband assistance is August 15. He added that Time Warner Cable/Spectrum has not been cooperative in pursuing this program, but Frontier/TDS, operating in Windsor, has been cooperative. Ms. Sacco commented that TDS applied for this grant without informing the municipalities involved, so it was not actually “cooperation.” She stated that Spectrum applied for its infrastructure in the Town of Conklin during the Tier 2 phase and was denied because it did not meet the criteria. Mr. Dumian suggested that this be researched further. He noted that Frontier/TDS has no infrastructure in the Town of Conklin, adding that it costs \$45,000 per mile to expand existing service. Ms. Sacco cautioned that the Town cannot apply – the utility must make the application.

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APRIL 11, 2017

UPDATE/ZBA MEETING

Mr. Platt stated that the Zoning Board of Appeals (ZBA) discussed changing language in the Town Code regarding signage regulations in the Town. He stated that more discussion is needed, with perhaps some changes in the law to be suggested. Ms. Sacco stated that there is “some confusion with the ZBA. They do not have the authority to change laws. They can only make suggestions.” The next meeting will be May 2. Mr. Dumian stated that the Board needs to provide a plan for ZBA discussions, including what questions the Town Board wants answered. “We need a clear directive, so that we can move ahead in a timely manner,” he stated.

APPRECIATION LUNCHEON/HIGHWAY DEPARTMENT

Mr. Francisco commended the Highway Department for their excellent handling of Blizzard Stella, adding that Broome County Legislator Kelly Wildoner, a Conklin resident, is hosting an appreciation luncheon for the Highway Department on April 13. This announcement was met with applause from the audience.

TOWN & BUSINESS ASSOCIATION EASTER PARTY

Town Clerk Sherrie Jacobs stated that the annual Easter Party hosted by the Town of Conklin and the Conklin Business Association was a great success and was very well attended. She thanked the Town Board and the volunteer groups who make this event possible.

TOWN OF CONKLIN NEWSPAPER

Ms. Jacobs asked about publication dates for the Conklin Newspaper, which needs a three week lead time to get to the printer. The Board proposed a June 1 deadline, with articles to be submitted to Ms. Jacobs by the third week in May. The newspaper would be published around July 1.

RESO 2017-92: RECESS FOR LEGAL ADVICE

Mr. Dumian moved to close the Regular Town Board Meeting and recess for legal advice at 8:28 P.M.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2017-93: RE-OPEN REGULAR TOWN BOARD MEETING

Mr. Dumian moved to re-open the Regular Town Board Meeting at 8:50 P.M.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

There being no further business to come before the Board, Mr. Boyle moved for adjournment, seconded by Mr. Farley. The meeting adjourned at 8:50 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk

